

**Job title:** Product Transfer Consultant/ Trainee Mortgage Adviser

Windom Finance is a vibrant and growing broker who provide grade A standard service and advice to our clients from all over the country. As a team we have a huge knowledge pool of the current industry and of days gone by, so you'll be in safe hands. Due to our rapidly expanding needs, we are actively looking for CeMAP qualified individuals to join us.

Joining our team, you will be thrown into our world as a Product Transfer Consultant, with a view to train you quickly into a Mortgage Advisor role. Whilst we ask that you hold CeMAP, you do not need to have any experience as we provide full training starting with the basic fact-finding process all the way to advising the client and everything that comes in between. Within your role, you will be responsible for establishing the clients' needs, researching options based on information that has been taken and presenting solutions for the mortgage products available to the client.

**Your responsibilities**

- Identifying customer needs and circumstances and presenting them with the best option based on the information and your research.
- Ensuring the client understands the products and services that we provide.
- Delivering a professional service in line with the company values.
- Working towards individual and team targets.
- Adhering to regulatory and company policies, procedures and obligations.

**Personal Specifications**

- CeMAP or other industry equivalent.
- Strong desire to learn new skills.
- Fantastic communication skills.
- Previous customer service experience desirable, but not essential.

In return, we will provide continuous training, any assistance you need. We would also look to begin your journey to CAS status as soon as you were on your own feet. This role is currently home based with potential to be office based in the future. We hold weekly zoom meetings for the entire company alongside team meetings via zoom as often as needed, separate to this we are never a phone call away from each other for help. The remuneration package is offered on either a self-employed or an employed basis and the salary is competitive with the opportunity to earn commission.

**Contact details:** Millii Haine **Email:** [mhaine@windom.co.uk](mailto:mhaine@windom.co.uk) **Tel:** 0203 8157086